



Port Health & Environmental Services Committee

Date: TUESDAY, 25 NOVEMBER 2025

Time: 11.00 am

Venue: COMMITTEE ROOM 3 - 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy Peter Dunphy (Chairman)	Helen Ladele
George Abrahams (D. Chairman)	Gregory Lawrence
Deputy Christopher Boden	Antony Manchester
Leyla Boulton	Vasiliki Manta
Deputy Timothy Butcher	Deborah Oliver
Simon Burrows	Fraser Peck
Simon Duckworth OBE DL	Deputy Henry Pollard
Deputy John Edwards	Jason Pritchard
John Foley	Sushil Saluja
Dawn Frampton	Hugh Selka
Deputy Marianne Fredericks	Dr Giles Shilson
Mercy Haggerty	Alethea Silk
Deputy Caroline Haines	Stuart Thompson
Deputy Jaspreet Hodgson	Mandeep Thandi
Alderman & Sheriff Robert Hughes-Penney	Alderman Kawsar Zaman

Enquiries: **Jayne Moore**
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Accessing the virtual public meeting

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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the previous meeting held on 7 October 2025 as a correct record.

For Decision
(Pages 5 - 8)

4. **HEATHROW ANIMAL RECEPTION CENTRE - ANNUAL REVIEW OF FEES**

Report of the Executive Director of Environment.

For Decision
(Pages 9 - 22)

5. **ENVIRONMENT DEPARTMENT BUSINESS PLAN 2025/26**

Report of the Executive Director of Environment.

For Information
(Pages 23 - 40)

6. **RISK MANAGEMENT UPDATE**

Report of the Executive Director of Environment.

For Information
(Pages 41 - 56)

7. **TOBACCO AND VAPES BILL**

Joint report of the City Remembrancer's and Environment Department.

For Information
(Pages 57 - 62)

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Any items of business that the Chairman may decide are urgent.

10. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

11. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting held on 7 October 2025 as a correct record.

For Decision
(Pages 63 - 66)

12. **NON-PUBLIC APPENDIX**

Non-Public Appendix to be received in conjunction with item 6.

For Information
(Pages 67 - 68)

13. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS**

Report of the Executive Director of Environment.

For Information
(Pages 69 - 78)

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

